

## Privacy statement

This privacy statement describes what personal information we collect when you use our website, why we collect this information and what we do with it. We believe it is important that your data is handled with care and that the personal information you provide is treated confidentially. In short, our privacy statement means that we have your personal data:

- only use for goals that have been agreed with you
- will not share with others, unless this is necessary for the execution of our services or activities (see third-party heading)
- secure carefully

If you have questions that are not answered in this privacy statement, if you have suggestions or comments about their content or if you have complaints about the way in which we handle your personal data, we would like to get in touch with you.

[Contact the real MICEbook](#)

This privacy statement applies to the websites of the real MICEbook. The real MICEbook is not responsible for the privacy policy of other sites and sources mentioned on our websites.

## Purposes

We do not collect or use your personal information for purposes other than the purposes described in this privacy statement, unless we have obtained your permission in advance.

- Use of our services

When you use our services, we may ask you to provide personal information. These data are necessary to be able to provide the service and are kept by the real MICEbook in accordance with the legal obligation to retain.

- Communication

When you send us e-mail or other messages, these are recorded in our e-mail archive and stored in accordance with the legal obligation to retain. Sometimes we ask you for personal details that are relevant to the relevant situation. This makes it possible to process your questions and answer your requests.

- Forms

The website contains forms that you can use for placing orders, entering into agreements or contacting us about different topics. For example, for:

- requesting information
- buying books

The information you provide us with these forms will be retained for as long as necessary or reasonable for the complete answering and / or processing of your

request. In addition, your request can be included in our e-mail archives and stored there in accordance with the statutory retention obligation.

## **Third parties**

We use third parties in the execution of our services and activities. If these third parties have access to your data, we take appropriate measures to ensure that your data is adequately secured and used exclusively for the intended purposes. Under no circumstances the real MICEbook will sell your personal data to third parties.

## **Security**

The real MICEbook has taken appropriate measures to protect the personal data you provide against unauthorized use.

Our employees are legally obliged to respect the confidentiality of your data. We also impose this obligation contractually on third parties that we engage in performing our services and activities.

## **Website visit**

When you visit our website, the technical characteristics of your visit are recorded in so-called log files. Think of the requested page, IP address, time, browser type and the like. We do not check who uses which IP address at which time and we do not trace this data to your person. These log files are stored exclusively for the purpose of analyzes.

## **Cookies**

Cookies are small pieces of information that are stored by your browser on your computer.

This website uses functional cookies that are necessary for the website to work properly. In addition, we also use cookies to analyze the use of the website and to improve user-friendliness.

## **View and modify personal data**

You have the right to ask us which personal data is stored in our databases. If you believe that these personal details are not (longer) correct or complete, you can request us to supplement, correct or delete your personal data. We will process requests for adjustments as soon as possible. If your request can not (yet) be

executed, we explain why this is the case. You can send your request via the contact form on the website.

## Changes

This privacy statement is tailored to the use of, and the possibilities on, this site. Any changes and/or changes to this site may result in changes to this privacy statement. It is therefore advisable to consult this privacy statement on a regular basis.

## Liability

The real MICEbook can not be held liable for any damage you may experience through the use of your data that takes place without the permission of the real MICEbook.

## Exceptions

The real MICEbook will, subject to the aforementioned exceptions, only make personal data available to third parties if it is required to do so by virtue of a statutory regulation.

## Contact details

Responsible for this website is:

The real MICEbook is a tradename of he Party & Event Architect (De Feest- & Eventarchitect)

Questions about the privacy policy of this website can be asked by post, regarding the privacy department, or by e-mail via [privacy@eventarchitect.nl](mailto:privacy@eventarchitect.nl)

Post and visiting address

AMG Schmidtstraat 11

7207 KT Zutphen

the Netherlands



The Party-  Eventarchitect